

MINUTES OF A REGULAR MEETING OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF WILLIAMSBURG

The Williamsburg Economic Development Authority held its regular monthly meeting November 9, 2005, at 4:00 p.m. in the 3rd Floor Conference Room of the City of Williamsburg Municipal Building, 401 Lafayette Street, Williamsburg, Virginia.

The following Directors of the Authority were present throughout as follows:

PRESENT: Joseph W. Brinkley, Mariann Jelinek, James L. Kammert, Jesse Tarleton, Edward N. Richardson and John Tarley, Jr.

ABSENT: Mario J. Kokolis

Also, present were J. F. Phillips, Jr., attorney and secretary for the Authority, Councilman Mickey Chohany, City Council Liaison to the Authority and Michele Mixner DeWitt, Economic Development Manager.

I. & II. Call to Order and Minutes:

Chairman Tarley called the meeting to order at 4:00 p.m. Mariann Jelinek moved approval of minutes for the ~~February 8,~~ September 14, 2005 meeting of the Authority with the striking of Item VII, A and correction of chairman name to John Tarley, Jr. Dr. Jelinek's motion for approval with corrections was seconded by James Kammert. The minutes were unanimously approved with noted corrections.

III. Review of Financial Statement(s):

The September and October Financial Statements were reviewed noting the month of October showing a \$2,000 grant leaving a balance of \$32,313.06.

IV. Reports:

Michelle Mixner DeWitt handed out copy of news article and press release regarding Taproot and Patriot Autos sign grants.

By way of information Ms. DeWitt reported that English Pub wants to rent space in the SunTrust building on Duke of Gloucester Street as a pub and tea room. SunTrust is not sure they want a restaurant there. If agreement can be reached with SunTrust the English Pub hopes to sell the existing deli business to its employees.

Mr. Tarley will request that the William & Mary Technology and Business Center provide the Authority with an update regarding use of the grant recently made to the Center.

Ms. DeWitt reported that Governor Spotswood Motel is on the market for \$850,000; Yankee Candle is asking \$1M per acre for out parcels and the Tioga Motel sold recently for \$900,000.

Ms. DeWitt closed her presentation by handing out City Council's attendance requirement for boards and committees.

V. Unfinished Business:

None.

VI. New Business:

A. Ms. DeWitt reported that a sign grant application has been received from Econo Lodge Colonial. The previous non-conforming sign has been replaced at a cost of \$4,000. Dr. Jelinek moved to grant \$2,000 to the applicant and James Kammert seconded. The motion carried as follows:

Joseph W. Brinkley - aye
Mariann Jelinek - aye
James L. Kammert - aye
Edward N. Richardson - aye
Jesse Tarleton - aye
John Tarley, Jr. - aye

B. Ms. DeWitt reported that she will meet with City Council in December and present a work session similar to the presentation made to the Authority at its September meeting. Ms. DeWitt distributed a draft of additional information she has developed for the presentation. After reviewing the handout, by consensus the Members concluded that business development for pursuit by the City should be the location of a culinary institute in the City. Ms. DeWitt said she would take this idea to City Council and her opinion that efforts to locate and attract an appropriate culinary institute to the City would be a natural assignment for the EDA. The Members, further by consensus, stated their feeling the City's economic development efforts should include efforts to attract various professions and businesses that address various medical needs.

C. Mr. Phillips reported that attorneys for the Williamsburg Christian Academy have advised that no effort will be made to obtain issuance of IRB's through the Authority.

D. The Members discussed possible opportunities that might exist for the Authority to directly encourage and participate in economic development in the City and were reminded that last year Assistant City Manager Jodi Miller proposed a demolition grant program to the Authority under which EDA grants would be made to encourage the demolition of various derelict business structures in the City. No action was taken on the proposal at that time. The Members directed Ms. DeWitt to obtain the information developed by Ms. Miller and to bring it to the next Authority meeting for further

discussion.

E. Ms. DeWitt suggested that the Authority move its Business Appreciation Award to May in order to bring it in line with State of Virginia Business Recognition Award programs. By consensus, the Members concurred with the recommendation.

VII. Next Meeting:

The Members set Wednesday, January 11, 2006 at 4:00 p.m. as the next meeting of the Authority.

There being no further business, the meeting was adjourned at 6.45 p.m.

J. F. Phillips, Jr., Secretary

APPROVED:

John Tarley, Jr., Chairman